

**CONTRA COSTA COLLEGE  
CURRICULUM INSTRUCTION COMMITTEE MEETING  
MINUTES**

**Location:** AA-216

**Date:** Monday, 10/22/12

**Time:** 2:20 p.m. – 3:30p.m.

**Those in attendance were:** Kenyetta Tribble (Chair), Shondra West (Instruction Office), Vern Cromartie (NSAS), Agustin Palacios (NSAS), Julie Shieh-Cook (LAVA), John Diestler (LA), Jason Berner (LA), Erlinda Vance (ASU), Terence Elliott (Dean)

**Absent:** Norma Valdez-Jimenez (SS), Robert Webster (SS), Andrew Kuo (LAVA)

**Guests in attendance were:** Guest in attendance was Pam Rudy.

**B= Bundled**

**A = Approved**

**CA = Conditionally Approved**

**T = Tabled**

CONSENT ITEMS	ACTION	CONDITIONS/COMMENTS
Agenda	A	
Minutes of 10/08/12	CA	

**Course Revisions**

CIS 125	A	Grading option changed from P/NP to SC retroactive to FA12
MEDIC 220	CA	Hours changed from 54 lecture to 45 lecture and 27 lab <b>CONDITIONS:</b> Add online software usage to Methods of Instruction Discussion determined that the new Communication Skills for the Healthcare Professional course Julie is creating is not equivalent to SPEECH 128 Interpersonal Communication because SPEECH 128 contains a public speaking section that is not required for the medical communication course.

**Announcements/Open Discussion:**

**Accreditation** Kenyetta reported on the Regional Accreditation meeting that was held Friday, October 19. She used the PowerPoint from that workshop to show how to gather evidence for ACCJC to view. She reminded the CIC that they are responsible for writing Standard 2A and asked them to read pages 82-89 of the 2008 Accreditation Report that can be accessed from the CCC Home Page/About CCC/Publications, Plans & Reports/ Accreditation Reports. John Diestler said that the demographics data needs to be re-examined and that it should be based on the demographics of our feeder high schools and not on the demographics of the residential community if the state will be looking at these demographics to measure how well we are serving our residential community.

Terence asked for a future discussion on not allowing the approval signatures for Faculty Originator, Department Chair, and DIC to be the same signature for all three approvals.

Kenyetta distributed the 2012-2013 IGETC requirements, CSU GE Checklist, and GE Requirements for our local Associate Degree which showed the courses that fulfill the Cultural Pluralism requirement for CSU bolded and highlighted. It was suggested to remove the veterans' waiver for the PE requirement, or to add more detail about the documentation needed for this to be waived.

The Online Course Supplement to the Course Outline of Record was reviewed once more with the addition of requiring the form to be sent to the Distance Education Committee Coordinator for evaluation and to consider adding a text box for Other in the Information Box #2.

DRAMA Revitalization the content Reviews have been completed for DRAMA 101 and 106 and may be offered in Spring 13.

**Presentations from Public:**

There were no presentations from the public.

**Respectfully Submitted by  
Lynette Kral**